



Punjab Technical University,  
JALANDHAR - 144 011

Phone No. 0181-290079 (O)  
0181-490040 (R)  
FAX : 0181-299166

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Dated : 26.07.2001

All Principals/ Directors of  
MBA/ MCA Institutes

Subject : Admission to vacant seats in MBA/ MCA Courses during session 2001-2002.

The process of admission to MBA/ MCA Courses of MET-2001 qualified candidates has been closed on 23<sup>rd</sup> July, 2001. The list of students admitted through Counselling by the University to your Institute / College has already been sent to your College. Some of the seats in the paid/ free category are lying vacant. More seats may fall vacant on account of non-reporting of the students to your College. As per the general conditions of admission to MBA/ MCA Courses the vacant seats are to be filled up by the Institutes themselves as per the regulation printed in the MET-2001 Admission Brochure on page 5 clause iv. The following procedure is laid down for making admissions to the vacant seats :

1. Before filling the vacant seats the Colleges/ Institutes must carry out the upgradation of the students already admitted. The process of upgradation must be carried out in order of rank obtained by the candidates in the result of MET-2001. The students will have the choice to change over from paid to free category depending upon the availability.
2. The resultant vacancies may be filled up as per the order of the State Govt. of Punjab vide its memo No. 12/11/99-1TE(2)/5814 dated 26.10.99. The extract in English translation of these guidelines is printed on the reverse of this letter, which should be strictly followed.
3. The regulations for upgradation of branches and category of seats as printed in Chapter-XII of the Academic Regulations - 2001 may be followed whenever necessity arises.
4. The final list of candidates admitted must be sent to the Director Colleges for approval.
5. The whole process of admission must be completed by 13.08.2001.
6. The percentage aggregate marks of candidates in the qualifying examination seeking admission under NRI/ NRI Sponsored / Industry Sponsored category should not be less than 50%.

  
(Dr. Sadhu Singh)  
Director Colleges